



Admissions Arrangements Policy

**Reviewed:
Sept 2020**

**Due for review:
Oct 2021**

New Rush Hall School is a day special school for pupils aged 5 to 16 years with social, emotional and/or mental health difficulties (SEMH) within the London Borough of Redbridge. It has a Primary Department which can offer 40 places at key stage 1 and 2 and a Secondary Department with provision for 40 pupils in key stages 3 and 4.

All pupils will have an Educational Health and Care Plan (EHCP). In exceptional circumstances the school may offer emergency places, where available, where an assessment has started.

Admission to the school for a full-time place is via referral from the mainstream school to the Special Educational Needs Panel, in the case of Redbridge schools. Other local authorities may refer directly to the school or through the SEN Panel. If referral is felt to be appropriate, the school will convene an Intake Conference, which is a professionals' meeting. This conference identifies a child's behavioural, social, emotional, academic and mental health needs and decides whether New Rush Hall can meet them. Places are offered subject to suitability and availability. All parties agree success criteria for return to mainstream education if appropriate. In the event that a pupil does not have a named mainstream school at entry to New Rush Hall, the SEN Panel is asked to name a school.

It is vital that the parents feel they can support the ethos of the school and that this is discussed at an Admission Interview, which involves the parent/carers, the pupil and the school.

All efforts are made to ensure that the Intake Conference and Admission Interview are carried out within three weeks of the initial referral.

If the Conference agrees that the pupil's needs cannot be met at The NRHS, the Head of School relays this information back to the Special Educational Needs Panel or referring LA.

Parents are entitled to refuse the place at The NRHS following an Admission Interview.